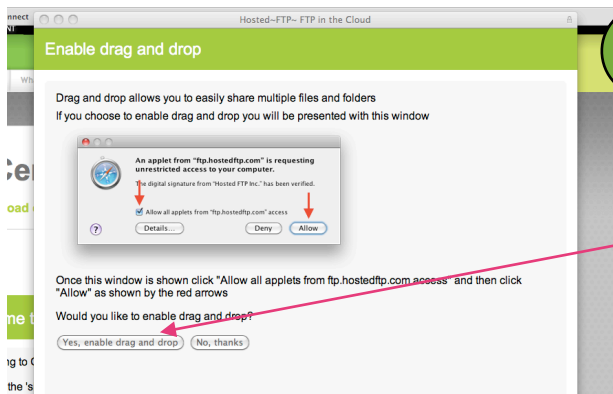
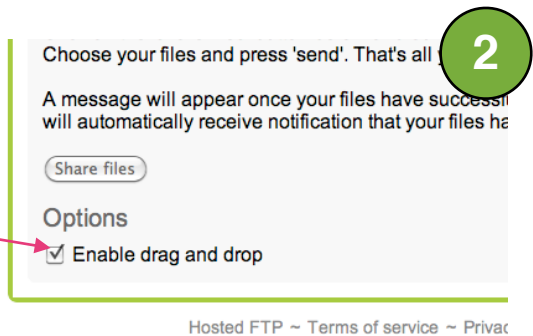


Uploading files to Genii - Overview Document

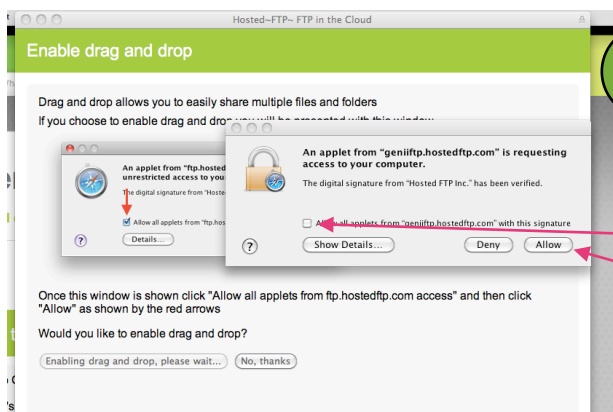


Uploading to Genii is easy. Go to www.genii.net.au and follow the link to our 'Upload_Centre' page. You will see the screen on the left.

If you need to upload more than 1 file at a time then you need to enable the drag and drop option. Ensure 'Enable drag and drop' option box is ticked as shown in the screenshot on the right. Then click the 'Share files' button.

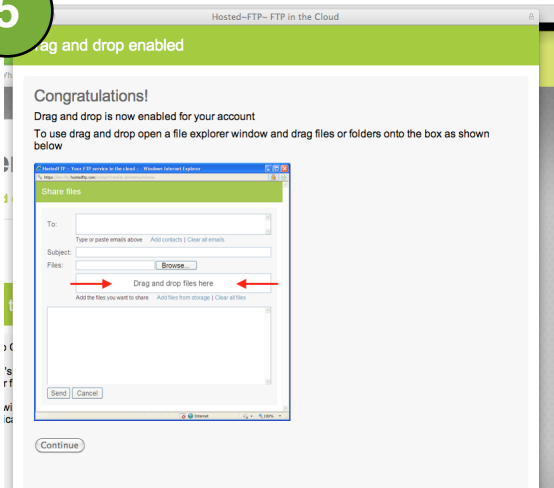


You will be presented with the information screen on the left hand side. Click the 'Yes, enable drag and drop' button.



You will then be presented with the window on the left. Ensure the 'Allow all applets' box is ticked and then click the 'Allow' button.

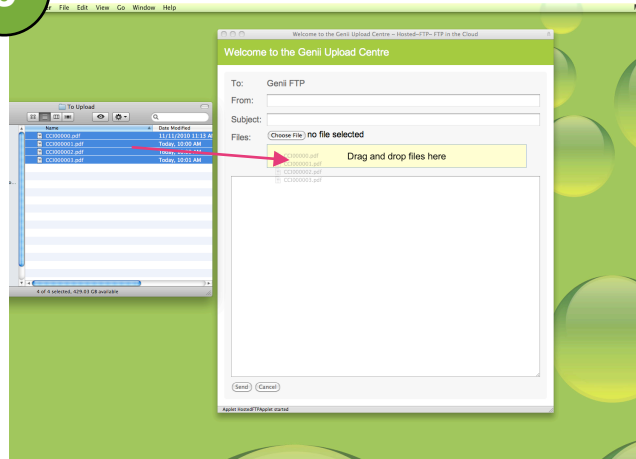
5



Once installed, you will then see the screen on the left. You're now ready to upload your files.

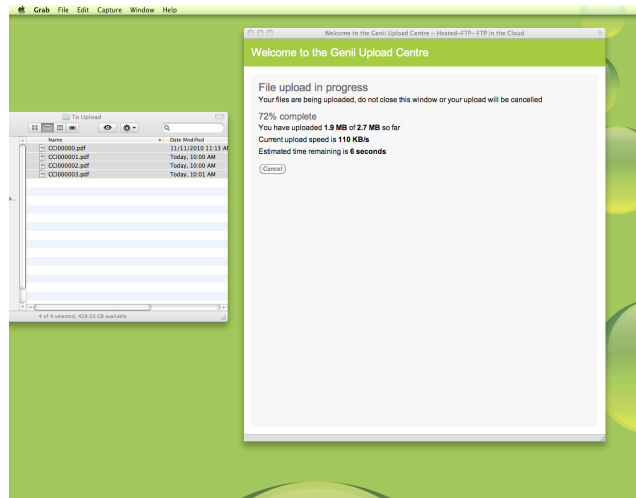
6

Select the files that you would like to upload and drag and drop selected files to the upload box - as shown on the screen on the right. Then click 'Send' button.



7

Your files will to start to upload and a progress screen is shown.



8

When all of your files have uploaded you will see the 'successful upload' message as shown here on the right. You're done - your files are now with Genii.

